



**REPUBLIC OF THE PHILIPPINES**

**Sandiganbayan**

Quezon City

**BIDS AND AWARDS COMMITTEE**

**SUPPLEMENTAL BID BULLETIN NO. SB-SUPBID03-2024**

**April 11, 2024**

**Procurement of One (1) Lot Third-Party Security Services  
Personnel and K-9 Team for the Sandiganbayan for One (1)  
Year (2024-2025)**

*[Reference No. SB-BID03-2024]*

This Supplemental Bid Bulletin is issued to revise, amend, and/or clarify certain provisions of the Bidding Documents for the above-mentioned procurement project. **Accordingly, this shall form an integral part of the Bidding Documents.**

<b>PARTICULARS</b>	<b>AMENDMENTS/CLARIFICATIONS</b>
<p>1. Annex A, Cost Distribution Form, Footnote no. 3:</p> <p>In the determination of the cost for administrative overhead per security personnel, the Procuring Entity follows the position of GPPB, as contained in its Resolution No. 14-2012, and reiterated through Resolution No. 14-2015 and Circular No. 04- 2015, both dated 30 April 2015.</p>	<p>Annex A, Cost Distribution Form, Footnote no. 3:</p> <p>In the determination of the cost for administrative overhead per security personnel, <b>the Procuring Entity conforms with Section 9 of Republic Act No. 11917, also known as “The Private Security Services Industry Act,” which provides that “the minimum administrative fee that may be charged by Public Security Agencies (PSAs) to its clients shall not be less than twenty percent (20%) of the total contract cost, xxx”</b></p>
<p>2. <i>Clarification in the computation of the Financial Proposal:</i></p> <p>a) Bidders shall use <b>395 days</b> as a factor in computing the rate for security personnel who are required to work everyday, including Sundays or rest days, special days and regular holidays (<i>i.e.</i> 7-day work week).</p>	

b) Bidders shall use **261 days** as a factor in computing the rate for security personnel who do not work and are not considered paid on Saturdays and Sundays or rest days (*i.e.* 5-day work week).

For the guidance and information of all concerned.

(original signed)

**ATTY. MA. TERESA S. PABULAYAN**

*Chairperson, Bids and Awards Committee*